

Riseley Neighbourhood Plan Group

Meeting held on 13th March 2019 at Riseley Village Hall

Present: Mark Chamberlain, Alan Capper (ALC), Claire Caparco, Alison Chamberlain, Andrew Gell, Kitty Towler, Martyn Wady, Graham Sollars, Caroline Bradbury plus Sally Chapman

		Action
Apologies	April Prigmore, Andrew Prigmore, Stuart Cox, Andrew Clifton, Sophie Greco	
Minutes 13/02/19	The minutes were circulated prior to the meeting. It was agreed that they were correct.	
Matters arising	None	
Sally Chapman's Overview of the whole Process	<p>SC covered off a lot of topics and talked about our "starting points" as the general feeling was- we want and need to get going now. She advised the Project Planning is vital and will share a copy of one with us electronically. The steps are outlined in time order and some maybe missed if needed. She suggested one person to maintain the Project Plan and keep it updated at all times.</p> <p>Site Suitability Assessments and Site Allocations – This is always a sensitive area but this needs to be confirmed even if sites are defined at a later date. She also suggested allocating a site to protect because as soon as you allocate a site, you will get an application to develop it. In addition to the BBC call for sites, we can call for sites up to the size we want.</p> <p>Housing Needs Survey – People need housing but what number. All trends are referred to by BBC so there is limited usefulness in this survey. Affordable housing such as bungalows, 2 bed houses are a great idea but need to look at what our current "stock" is as well. We need to look at what the villagers want but go further into the future too. The main drivers for more housing is nearby industry but that is unlikely; there is an increase in population but National Statistics show the movement of people and need for housing is actually slowing down. A lot of people are now working from home so can we monitor that statistic? SC asked whether we have the facilities to support elderly people in bungalows such as bus services, Doctors and shops.</p> <p>Applying for Grants – We can start applying in the new Financial Year – April. Completion of the application forms is onerous but not complex and SC said that she could help if required. SC stated no group has ever been declined and these Grants are in place until 2022. The question is 'what do we ask for?': - SC suggested her costs, H/Needs Survey plus miscellaneous costs such as venue hire, flyers and apply for this all in one go. Anyone from the Committee can apply and all the monies go to the Parish Council. It was agreed we would not start any surveys until we had the funds.</p> <p>Surveys - We needs to send out paper surveys but also have this supported by an online survey. SC has a 10 question template for us to use as a starting point and split them into specific areas of interest such as Environment, Transport, Facilities etc. It will be driven by name and postcode. The survey will be advertised in the Newsletter and Notice Boards. Expect a 30% response rate.</p>	ALL
Next Steps	<p>After much discussion about the areas that need covering, it was agreed that the Committee would split in to sub groups and start a "fact finding" mission. These are as follows: -</p> <p>MC & ALC –Project Plan/Spreadsheet maintenance/Budgets and General Works streams</p> <p>AC – Schools/Facilities</p>	ALL

	<p>CC, MW, GS & KT – Start working on the next survey</p> <p>GS – Doctors – gain their views and plans</p> <p>AG – History/Transport</p> <p>AP, AP – Assess the need for a Green Infrastructure Plan Survey</p> <p>MW/MC – Google Drive/Data Storage</p>	
Website	As there is limited progress on the website, George Davis has offered to help and Graham said he would ask his Son-in-Law	GS
Information repository	MW feels that the best solution is to set up an account on Google Drive. It is safe and secure and has the ability to store a lot of information for free. This was agreed as the best option	MW/MC All
NALC Document	MC had circulated a copy of the NALC document “Where next for Neighbourhood Plans?” and asked SC for her thoughts. Whilst she can see the benefits of this document, she advised that it is used more as a “scaremongering” tool for lobbying certain sectors and not to be too alarmed by the information included in it	SC/ALL
AOB	None	
Next Meetings	All 2019 meetings on the second Wednesday in the month at 8.00pm in the Village Hall lounge: 10 th April 8 th May 12 th June 10 th July 14 th August 11 th September 9 th October 13 th November 11 th December	

Signed: *M. Chamberlain.*

Print name: M. Chamberlain

Date: 10th April 2019